

**AGENDA ITEM No. 4**

**MINUTES**

<b><u>Meeting:</u></b>	<b>National Park Authority Meeting</b>
<b><u>Date:</u></b>	25 May 2012 at 10.00am
<b><u>Venue:</u></b>	Aldern House Baslow Road Bakewell Derbyshire
<b><u>Chair:</u></b>	Clr A Favell
<b><u>Present:</u></b>	Mr P Ancell, Mrs F Beatty, Clr Mrs B Beeley, Miss P Beswick, Clr G Claff, Mr R Clarke, Clr C Furness, Clr Mrs N Hawkins, Clr Mrs C G Heath, Mr R Helliwell, Prof J Herbert, Clr H Laws, Clr A McCloy, Mr G Nickolds, Mr C Pennell, Clr Mrs K M Potter, Clr G Purdy, Clr P Raynes, Clr Mrs L C Roberts, Clr Mrs M Stockdale, Clr B Taylor, Clr Mrs J Twigg
<b><u>Apologies for absence:</u></b>	Clr C Burke, Clr C Carr, Clr D Chapman, Clr P Harrison, Clr Mrs D Wilde.

**28/12 CHAIR'S ANNOUNCEMENTS**

The Chair had written to the following Members who had left the Authority, acknowledging their contributions:

- Clr Mrs Janet Bragg
- Clr Mrs Jean Wharmby

The Chair welcomed the following new Members:

- Mr Robert Helliwell, Secretary of State Member
- Mrs Frances Beatty, Secretary of State Member
- Clr Barrie Taylor, appointed by Derbyshire County Council
- Mr Chris Carr, Parish Member

**29/12 MINUTES**

The minutes of the meeting on 30 March were approved as a correct record.

**30/12 MATTERS ARISING**

**MINUTE 19/12**

**1. OUTLINE PLANNING APPLICATION – REDEVELOPMENT OF BUSINESS PARK TO CREATE HERITAGE CENTRE WITH CAFÉ/COMMUNITY FACILITY, CRAFT/WORK UNITS, CRAFT SHOP WITH ASSOCIATED RETAILING, TOURIST ACCOMMODATION WITH UNDERGROUND PARKING AND TWO TIED WORKER OCCUPATION UNITS, ROCKMILL BUSINESS PARK, THE DALE, STONEY MIDDLETON (NP/DDD/0811/0774, P.3289, 07/09/2011, 422427 375647/KW)**

The Director of Development Planning confirmed that the recommendation of approval did not require referral to the Secretary of State on the grounds of scale of development and that a Decision Notice had been issued to the Applicant.

**31/12 PUBLIC PARTICIPATION**

There were no members of the public present to make representations to the meeting.

**32/12 MEMBERS' DECLARATIONS OF INTEREST**

All Members of the Authority had a personal interest in Item 11.1 as they would sign the new Code of Conduct. All Members also had a standing personal interest in Item 12.3 as any seat on the Authority could potentially be affected.

The Chair proposed that all items under Part B of the Agenda should be dealt with at the beginning of the meeting. The Director of Corporate Resources left the room in respect of the report Item 15.1 as her views were in the report and she did not want to fetter members' discussions on the report and the Democratic Services Manager deputised for her in supporting the Chair. The Director of Development Planning also left the room for this item.

**33/12 EXCLUSION OF PUBLIC**

**RESOLVED:**

**That the public be excluded from the meeting during consideration of Agenda Item Nos. 14 and 15 to avoid the disclosure of Exempt Information under S100 (A) (4) Local Government Act 1972, Schedule 12A, Paragraph 3 "Information relating to the financial or business affairs of any particular person (including the Authority holding that information)", Paragraph 5 "Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings" and Paragraph 1 "Information relating to any individual".**

**PART B**

**SUMMARY**

The Committee determined the following items and full details are contained in the exempt minutes:

**34/12 EXEMPT MINUTES OF THE AUTHORITY MEETING HELD ON 3 FEBRUARY AND 30 MARCH 2012**

**35/12 15.1 MANAGEMENT REVIEW: FUTURE LEADERSHIP OF PLANNING SERVICE (A.12/JBD)**

Prof J Herbert left the meeting at the conclusion of Part B.

PART A

DEVELOPMENT PLANNING

**36/12 1. PLANNING POLICY ISSUES RELATING TO CAMPING PODS (BJT/A.6101)**

The Officer corrected the recommendation to state that a planning application for camping pods at the Crowden Caravan and Camping Site would come to Planning Committee in July 2012 and not in June.

Members sought clarification on the size and material structure of camping pods.

The recommendation was moved, seconded and carried in the vote.

**RESOLVED:**

- 1. That Members accept the guidance in this report in order to determine a planning application for camping pods at the Crowden Caravan and Camping Site to be brought back to the Planning Committee on 13 July 2012.**

**37/12 2. DEVELOPMENT MANAGEMENT POLICIES – ISSUES AND PREFERRED OPTIONS (IF/BJT/A.6101)**

The report provided an update to Members on the progress towards a Development Management Policies Document and sought endorsement for the issues and preferred options proposed for consultation during the summer.

An additional recommendation was proposed by the Director of Development Planning on how Members could submit detailed comments to be taken into account by Officers. The deadline date for submissions could be amended by Members if desired.

Members requested more information about the Community Infrastructure Levy (p.97) which Officers would bring back to Members after discussion with the Constituent Councils.

A request was also made that all future quarry applications should be supported by professional geo-technical advice.

Officers confirmed that the issue of redundant buildings would be addressed, including their Cultural Heritage value.

The recommendations with the addition of recommendation 3 were moved, seconded and carried in the vote.

**RESOLVED:**

**That:**

- 1. Members endorse the Development Management Issues and Preferred Options at Appendix 1 for consultation during the summer**

2. **Members agree the remaining proposals set out in paragraphs 9 to 15 in order to progress the process for consultation and production of the Development Management Policies Document**
3. **Members send any detailed comments to the Planning Policy Manager by 11 June 2012 and these will be considered with them and taken into account with the final document for public consultation agreed by the Director of Development Planning in consultation with the Chair or Vice Chair of Planning Committee**

**38/12 3. STATEMENT OF COMMUNITY INVOLVEMENT (A.6101/BJT/SJM)**

The report provided information about the process and consultation that had taken place leading to the proposed revision of the Statement of Community Involvement.

It was noted that Sue Marriott had been involved with this work prior to her recent retirement from the Authority.

The Officer stated that the Statement would result in improved consultations with parishes and clearer provision for neighbourhood planning.

Members thanked Officers for their work with parishes and also the contribution of Prof J Herbert in working with parishes and communities.

The recommendation was moved, seconded and carried in the vote.

**RESOLVED:**

1. **That Members adopt the revised Statement of Community Involvement at Appendix 1 and that Prof J Herbert be thanked for his contribution to parish and communities work.**

The meeting broke for lunch at 1.00pm and reconvened at 1.30pm.

Chair: Clr A Favell

Present: Mr P Ancell, Mrs F Beatty, Clr Mrs B Beeley, Miss P Beswick, Clr G Claff, Mr R Clarke, Clr C Furness, Clr Mrs N Hawkins, Clr Mrs C G Heath, Mr R Helliwell, Clr H Laws, Clr A McCloy, Mr G Nickolds, Mr C Pennell, Clr G Purdy, Clr P Raynes, Clr Mrs L C Roberts, Clr Mrs M Stockdale, Clr B Taylor

Apologies for absence: Clr C Burke, Clr C Carr, Clr D Chapman, Clr P Harrison, Prof J Herbert, Clr Mrs K Potter, Clr Mrs J Twigg, Clr Mrs D Wilde.

CHIEF EXECUTIVE

**39/12 1. LOCALISM ACT AND COMMUNITY-LED PLANNING IN THE NATIONAL PARK (A.4296/AM)**

The Officer explained the statutory obligations under the Act and stated that different kinds of plan would be available to local communities. A letter exploring the levels of interest had been drafted to send to parishes on 28 May in time for the June parish meetings.

The recommendations were moved, seconded and carried in the vote.

**RESOLVED:**

1. That members note the implications of the Localism Act for the National Park Authority, particularly in respect of neighbourhood plans (See Background and Appendix 1)
2. That members note the Authority's approach to community-led planning, in particular the community planning protocol and community planning menu ( See Background and Appendices 2abcd)
3. That members agree to the proposals outlined (in the 'proposals' section below) with regard to internal and external arrangements for supporting communities to undertake neighbourhood and other community-led plans
4. That members help facilitate discussions on the approach in constituent councils and parishes

**40/12 2. VOLUNTEER POLICY AND PROCEDURES (A.1636/AM)**

The Officer thanked colleagues in Human Resources, Finance and Legal Teams for their joint effort in constructing the policy.

The recommendations were moved, seconded and carried in the vote.

**RESOLVED:**

1. That members approve the Volunteer Policy (PART 1 of the document)
2. That members approve the Volunteer Procedures (PART 2 of the document)

**41/12 3. SUSTAINABLE TRANSPORT ACTION PLAN (A.85631/EF)**

The Officer recommended the draft plan to Members to be approved as the final plan. Members thanked her and her team and noted that the report clearly reflected the views generated in Member workshops.

The recommendation was moved, seconded and carried in the vote.

**RESOLVED:**

1. That the Authority approves the Draft Sustainable Transport Action Plan as the final action plan (Appendix 1)

**OPERATIONS**

**42/12 1. THE PRINCIPLES FOR AN APPROACH TO DEVELOPING ENTREPRENEURIAL AND WIDER MARKETS ACTIVITIES AND PROPOSALS (A.198/RC)**

Four Members had explored the principles in meetings with the Director of Operations, and the Chair encouraged all Members to let them have ideas on further development.

Members moved and seconded an amendment to recommendation 1 to require that there should be a trial period of 12 months. The amended motion was voted upon and carried.

**RESOLVED:**

- 1. That the key principles at paragraph 6 of the report be adopted for a 12-month trial period as a basis for developing an entrepreneurial/wider markets programme**
- 2. That any specific wider markets-related propositions would be taken to future meetings of the Authority or the Audit, Resources and Performance Committee, as appropriate, and that the Chair and Vice-Chair of the Audit, Resources and Performance Committee be regularly updated on progress**

HEAD OF LAW AND MONITORING OFFICER

**43/12 1. THE LOCALISM ACT 2011 – THE AMENDED STANDARDS REGIME UPDATE (A.11/AGM)**

The Head of Law amended Appendix 1 Para 5b to omit the words “which do not fall within the remit of the Standards Committee” as these were no longer relevant. The name of the Audit, Resources and Performance Committee would be considered by the Director of Corporate Resources in consultation with the Chair of Audit, Resources and Performance Committee with any proposed change, of name to reflect the Committee’s new responsibilities, being reported to the Annual General Meeting.

She reported that the Declarations of Pecuniary Interest (DPIs) Regulations had not yet been published but Part 1 (C) of the Authority’s Standing Orders would need to be amended once full details were available along with any proposed Code of Conduct to reflect the appropriate provisions for the registration and disclosure of interests other than DPI’s.

The recommendation was moved, seconded, voted upon and carried.

**RESOLVED:**

- 1. With effect from the Authority’s 2012 Annual General Meeting (AGM), to change the terms of reference of the Audit, Resources and Performance Committee as set out in Appendix 1.**
- 2. To consider the options available for the adoption of a draft Code of Conduct and adopt the code as set out in Appendix 5.**
- 3. That, when the Disclosable Pecuniary Interests (DPIs) Regulations are published, the Monitoring Officer, after consultation with the Chair of Audit, Resources and Performance Committee and the Chair of the Authority, add to that draft Code provisions which are considered to be appropriate for the registration and disclosure of interests other than DPIs.**

4. To adopt the procedure for dealing with complaints at set out in Appendix 7 allowing any amendments to be made by the Monitoring Officer in consultation with the Chair of Audit, Resources and Performance Committee and the Chair of the Authority.
5. To note the initial arrangements for the payment of allowances and expenses agreed by the Monitoring Officer in consultation with Chair of Audit, Resources and Performance Committee and the Chair of the Authority, and arrangements for the recruitment and selection of two Independent Persons.
6. To approve an amendment as set out in Appendix 6 to Standing Orders to require that a Member must withdraw from the meeting room, including from the public gallery, during the whole of consideration of any item of business in which he/she has a DPI, except where he/she is permitted to remain as a result of the grant of a dispensation and that all interests should be declared at meetings.
7. To note the implementation of Section 25 of the Localism Act 2011 which introduces provisions for dealing with allegations of bias and predetermination.

#### CORPORATE RESOURCES

##### 44/12 1. PERFORMANCE AND BUSINESS PLAN 2012/13 (A197/WA)

The Chief Executive invited detailed comment on the Plan from Members up to Tuesday 12 June and thanked Officers for their work in producing it.

The recommendation was moved, seconded, voted upon and carried.

#### RESOLVED:

1. Approve the draft Performance and Business Plan 2012/ 13, subject to approval of the risk register, performance indicators and performance management section by the Audit, Resources and Performance Committee on 1 June 2012, and with the completion of details delegated to the Chief Executive, for publication by 30 June 2012.

##### 45/12 2. CALENDAR OF MEETINGS 2012/13 (A.111/JAS)

It was noted that the Budget Monitoring meeting scheduled for 17 May 2013 would instead take place on 24 May 2013.

#### RESOLVED:

1. To approve the Calendar of Meetings as set out in Appendix 1.

##### 46/12 3. PEAK DISTRICT NATIONAL PARK AUTHORITY RESPONSE TO THE CONSULTATION ON CHANGES TO NATIONAL PARK GOVERNANCE (A1114/RMM)

Members considered options and voted upon their responses to each of the 17 questions put by Defra's consultation on changes to National Park governance. It was felt that the Authority's introductory paragraph in the draft response and the answer to Question 1 would be the most important parts upon which the remainder would depend.

The cost of direct elections was still unknown although the Chief Executive confirmed that Defra would pay for the pilot. However, Defra had made no commitment to long-term funding and costs could ultimately be deducted from the National Park grant.

The Director of Corporate Resources would prepare a further draft response based on Members' choices of options and consult with the Chair and Deputy Chair of the Authority prior to submission by the 31 May deadline.

Clr G Claff and Clr A McCloy left the meeting.

**RESOLVED:**

- 1. That the Director of Corporate Resources drafts a final Authority response based on Members' discussion of options and decisions made on the 17 consultation questions given in Appendix 2 of the report,**

The meeting ended at 3.50pm.